



10<sup>th</sup> March 2020

Dear Parent / Carer,

**RE: Coronavirus (COVID-19)**

The situation regarding Coronavirus continues to change regularly, alongside the advice from Public Health England. The following advice which I am sharing with you is that from the NHS and Government websites.

The most effective way that we can avoid contracting or spreading the virus, at this time, is:

- Wash your hands with soap and water often – do this for at least 20 seconds each time
- Always wash your hands when you get home or into work/school
- Use hand sanitiser gel if soap and water are not available
- Cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze
- Put used tissues in the bin straight away and wash your hands afterwards
- Try to avoid close contact with people who are unwell

Most people can continue to go to work, school and other public places. You **only** need to stay away from public places (self-isolate) if advised to by the **111 online coronavirus service** or a **medical professional**.

The Department for Education (DfE) have set up a Coronavirus helpline, for any queries about the virus relating to schools and other educational establishments in England. Lines are open Monday to Friday from 8am to 6pm. Please feel free to utilise this.

**DfE Coronavirus Helpline Telephone: 0800 046 8687**

At this time, there is no need to, and no plans to close the school due to Coronavirus as there are no reported cases of Coronavirus in school. Should either of these things change at all, I will inform you as soon as I receive confirmation from Public Health England as to the steps we will need to take.

In the meantime, please send your children to school as usual. Should any child require absence from school due to suspected Coronavirus, or the need for self-isolation, we may require medical evidence to support this.

Please also be aware that absences will be **unauthorised** if you keep your child absent from school - due to anything regarding Coronavirus - without having been advised to do so by a medical professional.

Yours faithfully

Mr S. Mason  
**Headteacher**

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